

#### **SERVICES PROCUREMENT NOTICE**

### **Provision of Business Travel Services for ICMPD**

#### **Global Services**

Publication reference	ICMPD/25.052/SER/OSP/BTS-R1/HQ
Procedure	International Open Tender
Contracting authority	International Centre for Migration Policy Development (ICMPD)
Contract description	This contract aims to establish a long-term partnership with a qualified travel agency to provide comprehensive business travel services to the International Centre for Migration Policy Development (ICMPD). The selected agency will be responsible for managing all aspects of ICMPD's travel activities for individuals and groups traveling on behalf of the organization, including flight bookings, hotel accommodations, ground transportation, and other travel-related services.
Indicative number and titles of lots	One lot only: Business Travel Services
Intended timing of publication of the tender dossier	May 2025
Additional information	Not applicable
Legal basis	ICMPD Procurement and Contracting Rules 2024
REMARKS: NO TENDERS OR REQUESTS FOR FURTHER INFORMATION SHOULD BE SENT AT THIS STAGE	

Name:	Ivana Surjan-Stajic (Ms.)
Title:	Head of Procurement and Grants Unit
Signature:	Name Sojan Stjæ
Date:	03/04/2025

# Procurement Notice (PN) - BTS re tender

Final Audit Report 2025-04-03

Created: 2025-04-02 (Central European Summer Time)

By: Andres Arciniegas (andres.arciniegas@icmpd.org)

Status: Signed

Transaction ID: CBJCHBCAABAAZ-590d8nTYIWzFVciKu9\_w6xBRMILAt

## "Procurement Notice (PN) - BTS re tender" History

- Document created by Andres Arciniegas (andres.arciniegas@icmpd.org) 2025-04-02 9:57:52 AM GMT+2
- Document emailed to Ivana Surjan-Stajic (Ivana.Surjan-Stajic@icmpd.org) for signature 2025-04-02 9:59:22 AM GMT+2
- Email viewed by Ivana Surjan-Stajic (Ivana.Surjan-Stajic@icmpd.org) 2025-04-03 5:22:10 PM GMT+2
- Document e-signed by Ivana Surjan-Stajic (Ivana.Surjan-Stajic@icmpd.org)
  Signature Date: 2025-04-03 5:22:24 PM GMT+2 Time Source: server
- Agreement completed. 2025-04-03 - 5:22:24 PM GMT+2